



City of Dallas, Georgia

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Erosion, Sedimentation & Pollution Control Inspections Enforcement Policies and Procedures

A. EROSION AND SEDIMENT CONTROL REQUIREMENTS

1. Erosion and Sediment Control Documentation Must Be Kept On Site at All Times

The Developer, Contractor and Builders are required by State Law to have the following items on site at all times.

- State of Georgia (GA EPD) “Approved” Erosion, Sedimentation and Pollution Control (ESPC) Plans and a full set of “Approved” Development Plans; and
- Copy of the NPDES Notice of Intent permit application for primary and secondary permittees;
- Copy of all inspection reports (daily, weekly and monthly) and all monitoring results as required by the NPDES permit.

2. No Disturbance in Stream Buffers

- Development projects permitted before October 2, 2006 must maintain a setback of 25 feet or greater of undisturbed vegetation from the top of the stream bank on both sides of all perennial and intermittent streams.
- All sites permitted after October 2, 2006 must preserve 50 feet undisturbed vegetation with an additional 25 feet of no impervious surface on both sides of all perennial and intermittent streams.

3. No Sediment in State Waters or on Public Roads

- At no time, should sediment from the site enter state waters (perennial or intermittent) or be present on public roads.

4. Follow Approved Erosion and Sediment Control Plan

- All BMP's identified on the approved erosion and sediment control plan must be implemented and maintained on a regular basis.

B. ENFORCEMENT POLICY AND PROCEDURES

The City of Dallas will inspect construction sites on a regular basis. For your convenience, a copy of the Stormwater Site Inspection Checklist that will be used in all site inspections is attached.

- 1. **Major Violation** – If upon inspection, the Developer/Contractor/Builder is found not to be in compliance with requirements 1 through 3 above or pose an eminent threat to public health or state waters, the project will be deemed in non-compliance and the City will issue an immediate **Stop Work Order**. *Only installation and maintenance of erosion and sediment control BMP's will be permitted once a **Stop Work Order** has been issued.*

- 2. **Minor Violation** – If upon inspection, the Developer/Contractor/Builder is found not to be in compliance with requirement 4 above, (e.g. slopes not matted, silt fences not installed correctly, mulch not applied to disturbed areas within 14 days, etc.), the project will be deemed in non-compliance and the City will issue a **Notice To Comply**. The Developer/Contractor/Builder will be given five days to correct all violations. If upon re-inspection, the violation(s) has not been corrected or a new violation is identified, the City will issue an immediate **Stop Work Order**. For the third and subsequent violations, the City shall issue an immediate **Stop Work Order**. *Only installation and maintenance of erosion and sediment control BMP's will be permitted once a **Stop Work Order** has been issued.*

It is important to make clear that it is not the duty of the Stormwater Inspector to design or approve modifications to the approved E&SC plan. Should changes be required, it is the responsibility of the Developer/Contractor/Builder to have their State Certified Design Engineer of record to resubmit revised plans for approval by the City's Engineer.

Please Provide the Information Below:

Project Name: _____

Developer/Contractor/Builder: _____

Contact Person: _____ Title: _____

Number: _____ Email: _____

Signature (Developer/Contractor/Builder)

Date

Print Name

Title

For questions or information you may call Kendall Smith, Director of Public Works for the City of Dallas, at 770.445.1836.

City of Dallas, Georgia

Primary Stormwater Site Inspection Checklist

Effective Date: May 23, 2007

Project Name: _____

Developer: _____ Phone: _____

Inspection Date: _____ Time: _____ Inspected by: _____

Supervisor Onsite: _____

Y N N/A Note: * Immediate Stop Work if not in Compliance

- *Copy of Erosion and Sediment Control Plan onsite?
- *Copy of Monitoring Program and Records onsite?
- *Copy of Notice of Intent (NOI) for NPDES Permit onsite?
- *Is all sediment kept out of streams, buffers, wetlands, ponds, lakes and public roads?
- *Is there no "in-stream" retention occurring onsite? (i.e., no detention ponds in live streams)
- Is a functioning portable restroom facility located onsite and cleaned weekly?
- Copy of the COE Preconstruction Notification Form for all stream crossings, piping of streams and/or wetland fills onsite and no exceedences of permits occurring?
- Is at least one Inspector onsite with Level 1A or Level 1B Certification? (circle one)
- Are there two rows of type C silt fence installed along all stream buffers?
- Are buffers undisturbed to a distance of 50 feet from top of stream bank?
- Are no impervious surfaces located within 75 feet from top of stream bank?
- Are soil stock piles adequately stabilized or protected?
- Are inlet sediment traps (Sd2) installed properly?
- Is all trash being cleaned up daily?
- Is all cement backwash controlled onsite and transferred offsite for proper disposal?
- Is no burial of construction waste occurring onsite?
- Is dust control used where needed?
- Is all silt fence (SD1) installed properly (not in areas of concentrated flow) and less than ½ full?
- Are finished cut & fill slopes adequately stabilized (e.g., surface roughing and/or matting)?
- Are sediment slopes (Sd3) inlets and outlets adequately protected with rip rap stone?
- Have all disturbed areas requiring temporary or permanent stabilization been stabilized?
Seeded? yes / no Mulched? yes / no Graveled w/frabric? yes / no
- Are stormwater conveyance channels adequately stabilized with channel lining and/or outlet?
protection?
- Are sediment basins (Sd3) slopes grassed and/or 3:1 slopes and greater matted?
- Are construction exits (Co) sized as 20' x 50' with stone size 1 ½ x 3 ½ and geotextile underlay?
- Are all temporary stream channel crossings stabilized?

Inspection Conclusion:

- Satisfactory Notice to Comply Notice of Violation Stop Work Order Citation
- Referred to EPD (Shannon Fitzgerald, EPD, (770) 387-4900 phone, (770) 387-4906 fax)

All Erosion and Sediment control violations shall be referred in writing and date of referral noted below. City of Dallas will continue to monitor all sites to ensure compliance with all local ordinances.

Signature of Developer/Builder indicating receipt of completed checklist

Comments: _____

Please call Joey Collings, Stormwater Inspector at (678) 449-4231 with any questions.